

HOUSE OF COMMONS

THE SPEAKER—The Rt. Hon. Michael J. Martin, MP

CHAIRMAN OF WAYS AND MEANS—The Rt. Hon. Sir Alan Haselhurst, MP

FIRST DEPUTY CHAIRMAN OF WAYS AND MEANS—Mrs. Sylvia Heal, MP

SECOND DEPUTY CHAIRMAN OF WAYS AND MEANS—Sir Michael Lord, MP

CHAIRMEN'S PANEL

David Amess, Janet Anderson, Peter Atkinson, Hugh Bayley, Anne Begg, Joe Benton, John Bercow, Sir John Butterfill, Martin Caton, Christopher Chope, Derek Conway, Frank Cook, John Cummings, Janet Dean, Roger Gale, Mike Hancock, Jimmy Hood, Joan Humble, Eric Illsley, Martyn Jones, Dr. William McCrea, David Marshall, Eric Martlew, Edward O'Hara, Bill Olner, Greg Pope, David Taylor, Mike Weir, Hywel Williams, David Wilshire, Ann Winterton, Sir Nicholas Winterton

House of Commons Commission

The Rt. Hon. The Speaker (Chairman), Sir Stuart Bell, MP, Nick Harvey, MP, The Rt. Hon. David Maclean, MP, The Rt. Hon. Mrs. Theresa May, MP, The Rt. Hon. Jack Straw, MP

Secretary of the Commission—Andrew Kennon

Assistant Secretary—Jenny McCullough

Administration Estimate Audit Committee

The Rt. Hon. Mrs. Theresa May, MP (Chairman), Nick Harvey, MP, Sir Thomas Legg, KCB, QC, David Taylor, FCA

Secretary of the Audit Committee—Tracey Garratty

BOARD OF MANAGEMENT

Malcolm Jack, PhD (Chief Executive), Helen Irwin (Clerk of Committees, Department of the Clerk of the House), Peter Grant Peterkin, CB, OBE (Serjeant at Arms), John Pullinger (Librarian), Andrew Walker (Director of Finance and Administration), Lorraine Sutherland (Editor of the Official Report), Sue Harrison (Director of Catering Services), Joan Miller (Director of Parliamentary ICT)

Secretary of the Board of Management—Robert Twigger

OFFICE OF THE SPEAKER

Speaker's Secretary—Angus Sinclair

Assistant Secretary to the Speaker—Peter F. Barratt

TRAINBEARER—Ian Davis

DIARY SECRETARY—Christella Michael

Speaker's Counsel—John Vaux

Speaker's Chaplain—Rev. Canon Robert Wright

 ${\it Medical\ Adviser\ to\ the\ Speaker-Dr.\ Ron\ Zeegen,\ OBE,\ FRCP,\ MRCS,\ DObst,\ RCOG}$

PARLIAMENTARY COMMISSIONER FOR STANDARDS

PARLIAMENTARY COMMISSIONER FOR STANDARDS—Sir Philip Mawer

REGISTRAR OF MEMBERS' INTERESTS—Alda Barry

PARLIAMENTARY SECURITY CO-ORDINATOR

PARLIAMENTARY SECURITY CO-ORDINATOR—Peter Mason

Executive Officer—Mark Harvey

OFFICE OF THE CHAIRMAN OF WAYS AND MEANS

Secretary to The Chairman of Ways and Means—John Whatley

OFFICE OF THE CLERK

HEAD OF OFFICE—Robert Twigger

PRIVATE SECRETARY TO THE CLERK OF THE HOUSE—Tracey Garratty

External Communications Adviser—Liz Parratt

Internal Communications Adviser—Marianne Cwynarski

SENIOR MANAGEMENT GROUPS SECRETARY—Tim Jarrett

DEPARTMENT OF THE CLERK OF THE HOUSE

CLERK OF THE HOUSE OF COMMONS—Malcolm Jack PhD

Secretary—Alison Game

CLERK ASSISTANT—Douglas Millar

Legislation Service—

CLERK OF LEGISLATION—Robert Rogers

CLERK OF BILLS, EXAMINER OF PETITIONS FOR PRIVATE BILLS AND TAXING OFFICER—David Doig

CLERK OF DELEGATED LEGISLATION—Simon Patrick

Public Bill Office—Alan Sandall, John Benger PhD, Chris Shaw, Emily Commander, Hannah Weston PhD, Mark Oxborough

PRIVATE BILL OFFICE—Sîan Jones

CLERK AT NATIONAL PARLIAMENT OFFICE, BRUSSELS—Martyn Atkins

Committee Office—

CLERK OF COMMITTEES—Helen Irwin

CLERK OF DOMESTIC COMMITTEES—Andrew Kennon

PRINCIPAL CLERKS OF SELECT COMMITTEES—Robert Wilson, Paul Evans, Dorian Gerhold

Business Manager, Committee Office—Kevin Candy

Journal Office—

CLERK OF THE JOURNALS—Jacqy Sharpe

Mark Hutton, James Davies, Susan Griffiths PhD (Clerk of Public Petitions), Keith Neary

Table Office—

PRINCIPAL CLERK—David Natzler

Fergus Reid, Huw Yardley, Tom Goldsmith, Kate Emms, Tim Jarvis, Sarah Ioannou, Karen McClelland, Lynn Lewis (Editorial Supervisor)

Overseas Office—

PRINCIPAL CLERK—Liam Laurence Smyth

Delegation Secretaries—Geoffrey Farrar, Libby Davidson

 $Inward\ Visits\ Manager-Susan\ Pamphlett$

Legal Services Office—

Speaker's Counsel—John Vaux

Counsel—Michael Carpenter (European Legislation), Peter Davis (Legislation)

DEPUTY COUNSEL—Peter Brooksbank, Vivien Rose, Christine Cogger

Assistant Counsel—Helen Emes, Gunnar Beck

Vote Office and Parliamentary Bookshop—

Deliverer of the Vote—John Collins

DEPUTY DELIVERERS OF THE VOTE—Owen Sweeney (Parliamentary), Jo Pitt (Production)

PARLIAMENTARY BOOKSHOP MANAGER—Sheila Mitchell

Departmental Select Committees—

COMMUNITIES AND LOCAL GOVERNMENT: CLERKS—Jessica Mulley, Elizabeth Hunt, David Weir

CONSTITUTIONAL AFFAIRS: CLERKS—Roger Phillips, Rebecca Davies PhD

CULTURE, MEDIA AND SPORT: CLERK—Kenneth Fox

Defence: Clerks—Philippa Helme, Eliot Wilson

EDUCATION AND SKILLS: CLERKS—David Lloyd, Jyoti Chandola

Environment, Food and Rural Affairs: Clerks—Chris Stanton, Jenny McCullough

Foreign Affairs: Clerks—Steve Priestley, Gosia McBride

HEALTH: CLERKS—David Harrison PhD, Emma Graham

Home Affairs: Clerks—Robin James PhD, Mark Egan PhD

INTERNATIONAL DEVELOPMENT: CLERKS—Carol Oxborough, Matthew Hedges

NORTHERN IRELAND AFFAIRS: CLERK—James Rhys

SCIENCE AND TECHNOLOGY: CLERKS—Lynn Gardner PhD, Celia Blacklock

SCOTTISH AFFAIRS: CLERK—Mike Clark

TRADE AND INDUSTRY: CLERKS—Elizabeth Flood, David Slater

TRANSPORT: CLERKS—Tom Healey, Annette Toft

Treasury: Clerks—Colin Lee, Fiona McLean

Welsh Affairs: Clerk—Nick Wright

Work and Pensions: Clerks—Sarah Davies, Rhiannon Hollis

Domestic Committees—

Administration: Clerks—Steven Mark, Nerys Welfoot

Other Committees—

Environmental Audit: Clerks—Mike Hennessy, Sara Howe European Scrutiny: Clerks—Alistair Doherty, Emma Webbon

CLERK ADVISERS—David Griffiths, Terry Byrne, Sir Edward Osmotherly, Peter Harborne

JOINT COMMITTEE ON HUMAN RIGHTS: COMMONS CLERK—Nick Walker

Modernisation of the House of Commons: Clerks—Helen Irwin, Gordon Clarke

PROCEDURE: CLERKS—Mark Hutton, Keith Neary

Public Accounts: Clerk—Mark Etherton

PUBLIC ADMINISTRATION: CLERKS—Eve Samson, James Gerard

REGULATORY REFORM: CLERK—Mick Hillyard

Selection: Clerk—Sîan Jones

Standards and Privileges: Clerks—Christopher Ward PhD, Susan Griffiths PhD Joint Committee on Statutory Instruments: Commons Clerk—Mick Hillyard

Internal Committees—

CHAIRMEN'S PANEL: SECRETARY—David Doig

JOINT COMMITTEE ON CONSOLIDATION OF BILLS, ETC: COMMONS CLERK—Emily Commander

Court of Referees: Clerk of the Court—David Doig

Counsel to the Speaker—John Vaux

FINANCE AND SERVICES: CLERK—Andrew Kennon

LIAISON: CLERKS—Helen Irwin, Robert Wilson

Scrutiny Unit: Head of Unit—Matthew Hamlyn

DEPUTY HEAD OF UNIT (FINANCE)—Simon Fiander

DEPUTY HEAD OF UNIT (PRE-LEGISLATIVE SCRUTINY)—Charlotte Littleboy

STANDING ORDERS, UNOPPOSED BILLS: CLERK—John Whatley

DIRECTOR OF THE PARLIAMENTARY OFFICE OF SCIENCE AND TECHNOLOGY—Professor David Cope

DIRECTOR OF BROADCASTING—Barbara Long

SHORTHAND WRITER TO THE HOUSE—Janet Littlewood

DEPARTMENT OF THE SERJEANT AT ARMS

SERJEANT AT ARMS—Peter Grant Peterkin, CB, OBE

EXECUTIVE OFFICER—Martin Trott

HEAD OF FINANCE—Philip Collins

Operations Directorate—

DEPUTY SERJEANT AT ARMS—Muir Morton

Assistant Serjeants at Arms—Jill Pay, James Robertson, Ruby Beech

CLERK IN CHARGE —Mary Healey

VISITOR MANAGER—Victor Launert

Admission Order Office—Sylvia Warren MBE

PRINCIPAL DOORKEEPER—Graham Dear MBE

HEAD OFFICE KEEPER—Brendon Mulvihill

Pass Office Manager—Linda Downton

Parliamentary Estates Directorate—

DIRECTOR OF ESTATES—Paul Monaghan, BA (Hons), BArch (Manc) Grand Dip Cons (AA) ACI Arb. RIBA PROJECT SPONSORS—Jonathan Prew, BSc (Hons), CEng, MICE, MIStructE, MAPM, Martin Wittikind, Adam

Watrobski—BA (Hons), DipArch, DiplConsAA, RIBA, George Manson, BEng, CEng, MIMech.E, MCIBSE

FIRE SAFETY MANAGER—David Kaye, GIFireE

HEAD OF SECRETARIAT—David Jones, BEng (Hons) CENG MIEE

PROGRAMME MANAGER—Helen Wood

PROJECT ASSISTANT TO THE DIRECTOR OF ESTATES —Libby Preston

Parliamentary Works Services Directorate——

DIRECTOR OF WORKS SERVICES—Vacancy

Manager, Building Project Branch and Principal Engineer—Roger Ward, BEng (Hons), CEng, MIMechE, MCIBSE

Works Manager—Lester Benjamin, BEng (Hons), CEng, MCIBS

Furnishing Manager—Graham Goode

General Services—

HEAD OF SECURITY—Chief Superintendent David Commins

Postmaster—Mark Pearce

DEPARTMENT OF THE LIBRARY

Librarian—John Pullinger

DIRECTOR OF RESOURCES—Betty McInnes

DIRECTOR OF RESEARCH SERVICES—Rob Clements

Business and Transport-

HEAD OF SECTION—Tim Edmonds

LIBRARY CLERKS—Louise Butcher, Vincent Keter, Antony Seely, Djuna Thurley Economic Policy and Statistics

HEAD OF SECTION—Richard Cracknell

LIBRARY CLERKS—Grahame Allen, Edward Beale, Edward Potton, Dominic Webb

Home Affairs—

HEAD OF SECTION—Pat Strickland

LIBRARY CLERKS—Grahame Danby, Catherine Fairbairn, Alexander Horne, Miriam Peck, Arabella Thorp, Philip Ward, PhD

International Affairs and Defence—

HEAD OF SECTION—Vaughne Miller

LIBRARY CLERKS—Adele Brown, Dr. Jon Lunn, Claire Taylor, Ruth Winstone,

Tim Youngs

Senior Library Executive—Christine Fretten

Parliament and Constitution Centre—

HEAD OF SECTION—Oonagh Gay

LIBRARY CLERKS—Richard Kelly, Keith Parry, Isobel White

Science and Environment—

HEAD OF SECTION—Christopher Barclay

LIBRARY CLERKS— Elena Ares, Brenda Brevitt, Donna Gore, PhD, Helen Morant,

Edward White

Social and General Statistics—

HEAD OF SECTION—Richard Cracknell

LIBRARY CLERKS— Julien Anseau, Gavin Berman, Paul Bolton, Matthew Whittaker, Ross Young,

Social Policy—

HEAD OF SECTION—Christine Gillie

LIBRARY CLERKS— Manjit Gheera, Susan Hubble, Steven Kennedy, Jo Roll,

Wendy Wilson,

DIRECTOR OF SERVICE DELIVERY AND DEVELOPMENT—Steve Wise

Reference Services—

HEAD OF SECTION—Chris Pond, PhD

LIBRARY CLERKS—Paul Bowers, PhD. Helen Holden,

SENIOR EXECUTIVE OFFICERS— Amina Gual, John Prince,

Deposited Papers Clerk—Elizabeth Bradshaw

House of Commons Information Office—

HEAD OF OFFICE—Stephen McGinness

Parliamentary Education Unit—

HEAD OF EDUCATIONAL AND LEARNING SERVICES—Aileen Walker (acting)

Client Relations Team

CLIENT RELATIONS MANAGER—Vasileios Gialias

DIRECTOR OF INFORMATION SERVICES—Bryn Morgan (Acting)—

HEAD OF INDEXING & DATA MANAGEMENT SECTION (IDMS)—Gini Griffin

HEAD OF LIBRARY RESOURCES SECTION—Dora Clark

LIBRARY BUSINESS MANAGER—Jane Hough

DEPARTMENT OF FINANCE AND ADMINISTRATION

Director's Office-

DIRECTOR OF FINANCE AND ADMINISTRATION—Andrew Walker

DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION—Elizabeth Honer

Assistant to Director of Finance and Administration—Tara Cullen

Personal Assistant to Director and Deputy Director of Finance and Administration—Yvonne Carson

Executive Support Officer/Personal Assistant to Director of Operations—Martin Di Como

Operations Directorate—

DIRECTOR OF OPERATIONS—Terry Bird

Assistant Director of Operations/Head of Policy—Chris Sear

Assistant Director of Operations—Joanne Blake

Freedom of Information Unit—

Information Manager And Data Protection Officer—Bob Castle

Enquiry and Advice Team—

HEAD OF ENQUIRY AND ADVICE TEAM—Dan Gorman

Validation Team—

HEAD OF VALIDATION TEAM—Guy Turner

Quality Assurance Team—

HEAD OF QUALITY ASSURANCE—Georgina Jessiman

QUALITY ASSURANCE MANAGERS—Trudy Myers, Andy Martin

Payroll And Payment Control Team—

HEAD OF PAYROLL AND PAYMENT CONTROL (Acting)—Caroline Stockton

PAYROLL AND PAYMENT MANAGER (Acting)—Julia Nellis

Pensions Unit —

HEAD OF PENSIONS—Jimmy Walker

Members' Advisory Service and Members' Personnel Advice Service (PAS) —

Senior HR Manager—Mark Hudson

PERSONNEL ADVICE SERVICE MANAGER—Maxine Albert

Occupational Health, Safety and Welfare—

HEAD OF OCCUPATIONAL HEALTH, SAFETY AND WELFARE SERVICE—Steve Wicks

Medical Adviser—Dr. David Murray-Bruce

Consultant Occupational Health Physician—Dr. Ira Madan

OCCUPATIONAL HEALTH MANAGER—Dawn Clifford

HEALTH AND SAFETY ADVISER—Elizabeth Cameron

PRACTICE NURSES—Karen St. Cyr, Marian Wright

Welfare Officers—Anne Mossop and Tanya Harris

Office Manager—Carol Prestidge

Human Resource Management Directorate—

DIRECTOR OF HUMAN RESOURCE MANAGEMENT (Acting)— Laurie Goulding

DEPUTY DIRECTOR OF HUMAN RESOURCE MANAGEMENT— Harun Musho'd

Trade Union Side-

TRADE UNION SIDE ADMINISTRATOR—Anne Foster

Financial Management Directorate—

DIRECTOR OF FINANCIAL MANAGEMENT—Christopher Ridley

DIRECTOR OF PROCUREMENT—Kevin Treeby

DEPUTY DIRECTOR OF PROCUREMENT—Sue Cunningham

HEAD OF FINANCIAL PLANNING—Simon Little

FINANCIAL CONTROLLER—Vacancy

CORPORATE ACCOUNTANT/RISK MANAGEMENT FACILITATOR—Rachel Harrison

Business Management Directorate—

DEPARTMENTAL BUSINESS MANAGER—Gillian Crowther

PROJECT DIRECTOR—Colin Cornish

DEPARTMENTAL ESTABLISHMENTS OFFICER (Acting)—Andy Vallins

Internal Review Services Directorate—

DIRECTOR OF INTERNAL REVIEW SERVICES—Richard Russell

Review Manager—Norma Norman

PRINCIPAL AUDITOR—Diane Hill

DEPARTMENT OF THE OFFICIAL REPORT

Editor—Lorraine Sutherland

DEPUTY EDITOR (COMMITTEES)—Catherine Fogarty, Deborah Jones (Acting)

DEPUTY EDITOR (House)—Vivian Widgery

Managing Editors—Kate Stewart, Paul Hadlow, Mark Watson, Clare Hanly, Annie Browne, Alex Newton, Ann Street, Jill Davies, Vivien Wilson (Acting), Jon Prawer (Acting)

Sub-Editors—Hilary Natzler, Eira Gregory, Kate Myers, Juliet Levy, Victoria Hart, Ken Gall, Tony Minichiello, Emma Brazier, Paul Kirby, Ross Gunby, Jack Homer, Adele Dodd, Nick Beech, David Hampton

Senior Reporters—Emily Morris, Patricia Hill, Mayah Weinberg, Richard Wildman, Elaine Harrison, Bran Jones, Portia Dadley, Jude Wheway, Barry Geall, Jonathan Hoare, Felicity Reardon, Jez Oates, Paul Underhill, Joanna Dodd, Angus Andrews, Joanna Lipkowska

Learning and Development Officer—Alex Newton

HEAD OF ADMINISTRATION—Stephen O'Riordan

SENIOR HANSARD ADMINISTRATORS—John Brake, Brian Harrison

REFRESHMENT DEPARTMENT

Director's Office—

DIRECTOR OF CATERING SERVICES—Sue Harrison

Personal Assistant/Secretary—Belinda Woodiwiss

EXECUTIVE CHEF—Mark Hill

Retail Manager—Mary de Souza

Catering Services - Palace of Westminster-

OPERATIONS MANAGER—Robert Gibbs

CATERING MANAGER—Abigail Richmond

RESTAURANT AND BARS MANAGER—Ginny Borthwick

PRINCIPAL FLOOR MANAGER—Catherine Joyce

DINING ROOM SUPERVISORS—Toby Dyer (Churchill Room), Fabrizio Maddedu, Janice Spriggs (Principal Floor)

SENIOR BAR ATTENDANT (Principal Floor) —Joseph O'Loughlin

BANQUETING MANAGER—Christian Purser

BANQUETING CO-ORDINATORS—Jason Bonello, Diane Elderfield, Carlos Ramirez Canessa

BANQUETING FLOOR MANAGER—Rui Duarte

BANQUETING SUPERVISOR—Patrick Cree

Catering Services - Outbuildings-

OPERATIONS MANAGER—Della Herd

Special Projects Managers - Outbuildings—Andrew Buckmaster

Manager - Portcullis House—Denise Durkin

Manager – 1 Parliament Street (Bellamy's)—Toby Mullee

Manager – 7 Millbank—James Ellis

Finance and Accounts Office-

Business Development Manager—Morounke Akingbola

FINANCE MANAGER—Caroline Young

ACCOUNTS OFFICE STAFF—Connie Bichri, Alison Cutts, Hannah Scott

Cashier—Kate Lapidge

Purchasing Manager—Antony Avella

HEAD STOREKEEPER—Mark Wildash

PARLIAMENTARY ICT SERVICE (PICT)

DIRECTOR OF PICT-Joan Miller

DIRECTOR OF OPERATIONS—Matthew Taylor

DIRECTOR OF DEVELOPMENT—Caroline Morgan

DIRECTOR OF RESOURCES—Richard Ware

Customer Services Manager—Steve Judd

Members' Computing Officer (Commons)—Peter Beasley

Members' Computing Officer (Lords)—Loraine Midda

Telecommunications Manager—Caroline Robertson

OTHER PRINCIPAL OFFICERS

CLERK OF THE CROWN IN CHANCERY—Alex Allan
COMPTROLLER AND AUDITOR GENERAL—Sir John Bourn, KCB
PARLIAMENTARY AND HEALTH SERVICE OMBUDSMAN—Ann Abraham